Attendance:	Expenses Covered by:	Sub Covered by:	Approved by:
☒Expected ☐Invitation	☒Division ☐Decentralized	☒Division ☐Decentralized	Randy Emmerson, Superintendent of Schools

☒ **Awareness** – curriculum overview
 	
☒ **Exploration** – unit planning, teaching strategies,
   integration into existing curricula
☐ **Synthesis** – implementing and seeing using
   relationships of curriculum parts
☐ **Refinement** – thorough incorporation of all curriculum
   components and integration with other curricula
	# WordPress Webpage Workshop (www)

Goal: To provide training for use of the new school based WordPress webpage system.

So that all staff members ……
- Are able to maintain the newsletter, handbook, and calendar in an easy timely manner. (AM portion)
- Are able to upload photos, videos, and various files onto teacher pages. (PM portion)

So that students and parents….
- Are able to easily access information and stay in communication with the school.

Who:	**One teacher/administrator/secretary per school** (more are welcome but not expenses covered)
Date:	**February 27th**
Time:	**9:00-3:30**
Location:	**Education Centre**
Facilitator(s):	**Sheri Gunville, David Krahn, Darwin Zurakowski,**
Bring:	**Your SRPSD Laptop, AND a device you commonly use to take photos.**

Overview: The person at your school who will be most in tune with the webpage should attend the whole day, this may be the CAT Team member, or any staff member. A secretary and or administrator is welcome to attend this workshop, however, additional training specifically for secretaries will take place on the May PLC day. Teacher webpages will be taught in detail in the afternoon and knowledge gained in the morning will be used for that process. Send who you wish accordingly.

For workshop information contact: Sheri Gunville or phone 764-1571

Deadline for Registration: February 25th, 2015

Maximum of 40 Participants

Registration will only be accepted through online registration

Click Here To Register

Workshop Name: WWWebpage-02/27/15

Complete "Request for Leave" Form:

☐ Staff Dev. Decentralized Teachers (SDDT)

Staff Dev. Systems Teachers (please check one):

   ☒ Curriculum (CURR)

   ☐ Student Support Services (SPED)
   ☐ Other (SDST)

☐ Staff Dev. System CUPE (SDSC)

☐ Staff Dev. Individual (SDCI)

☐ 1st and 2nd Year Teacher Workshop (NEWT)

☐ Staff Dev. Pre-Kindergarten (PREK)

Revised August 25, 2014