

**THE ORGANIZATIONAL MEETING FOR THE BOARD OF EDUCATION OF THE
SASKATCHEWAN RIVERS SCHOOL DIVISION NO. 119**

**Board Room, Education Centre
545 – 11th Street East, Prince Albert, SK
Friday, November 22, 2024
Time: 1:30 p.m.**

AGENDA

1. **CALL TO ORDER BY N. FINCH, DIRECTOR OF EDUCATION**
2. **LAND ACKNOWLEDGEMENT – Trustee Bill Gerow**
3. **DECLARATION OF CONFLICT OF INTEREST**
4. **DECLARATION OF RESULTS – 2024 SCHOOL BOARD ELECTION**
5. **ADOPTION OF AGENDA**
6. **ELECTION OF BOARD CHAIR**
7. **ELECTION OF VICE-CHAIR**
8. **DEPUTY CHAIR ROTATION SCHEDULE:**
 - The rotation schedule for Deputy Chair will be brought to December 9, 2024 for approval.
9. **APPOINTMENT OF:**
 - (a) **Auditor:**
Note – audit services will be tendered in January 2025.
 - (b) **Agent of Record (Insurance Agent or Broker):**
Recommendation:
"That AON Risk Solutions be the agent of record for the school division for the year 2025."
 - (c) **Solicitor:**
Recommendation:
"That the firm of McKercher LLP be the solicitor for the school division for the year 2025."

10. ESTABLISH THE FOLLOWING:

(a) Regular meeting date, hour and place:

Recommendation:

"That the Regular meetings of the Saskatchewan Rivers Public School Division be held, subject to change, on one Monday of each month at 3:30 p.m., with the Closed Session at 2:00 p.m., at the Education Centre, 545 - 11th Street East, and that the Board Chair and the Director of Education be authorized to cancel a Regular meeting if the agenda does not warrant holding a meeting."

(b) Approval of accounts:

Recommendation:

"That the Chief Financial Officer be authorized for the year 2025 to certify all accounts for payment."

(c) Signing officers for the school division:

Recommendation:

"That the Board Chair and the Chief Financial Officer be the signing officers for the school division, with the Vice-Chair to sign in the absence of the Board Chair and the Manager of Financial Services to sign in the absence of the Chief Financial Officer for the year 2025."

(d) Amount of temporary credit with a financial institution in Prince Albert:

Recommendation:

"That the School Division establish with Affinity Credit Union a credit limit of five million dollars for the year 2025."

(e) Attendance and Transportation Services Areas

"That the Board confirm the current attendance and transportation services areas for 2024-2025 school year."

(f) Hours of Public Access to All Central Offices:

Recommendation:

"That the Board affirm that public access to the Education Centre/Support Services Centre during regular office hours be from 8:00 a.m. to 12:00 noon and 1:00 to 4:30 p.m. and during summer office hours be from 8:00 a.m. to 2:30 p.m. Monday to Friday except for statutory holidays."

(g) Trustee Remuneration Guidelines:

The current Trustee Remuneration Guideline are attached.

Recommendation:

"That the Trustee Remuneration Guidelines be approved for the 2024-2025 year."

11. BOARD COMMITTEE APPOINTMENTS:

- Note – Trustees to provide their preferences for Board Committees and representatives through an online survey. The collated information will be shared with the Board Chair/Director. The trustee appointments will be approved at the December 9, 2024 Regular meeting.

• **School Community Council Groups:**

Cluster 1:

- Queen Mary Public School ***Alan Nunn***
- Princess Margaret Public School
- King George Public School **Alternate:** Barry Hollick

Cluster 2:

- Christopher Lake Public School ***Jill Brown***
- Meath Park Public School
- Spruce Home Public School **Alternate:** Mira Lewis

Cluster 3:

- Big River Public School ***Bill Gerow***
- TD Michel Public School
- École Debden Public School **Alternate:** Cher Bloom

Cluster 4:

- PACI ***Mira Lewis***
- Westview Public School
- Riverside Public School **Alternate:** Jill Brown

Cluster 5:

- Canwood Public School ***Cher Bloom***
- Shellbrook Elementary Public School
- WP Sandin Public High School
- Wild Rose Public School **Alternate:** Bill Gerow

Cluster 6:

- East Central Public School ***Darcy Sander***
- École Arthur Pechey Public School
- Victor Thunderchild Public School **Alternate:** Arne Lindberg

Cluster 7:

- Carlton Comprehensive Public High School ***Barry Hollick***
- Vincent Massey Public School
- Osborne Public School **Alternate:** Alan Nunn

Cluster 8:

- St. Louis Public School ***Neru Franc***
- Red Wing Public School
- West Central Public School **Alternate:** Bill Yeaman

Cluster 9:

- École Vickers Public School ***Arne Lindberg***
- Wesmor Public High School
- W.J. Berezowsky Public School **Alternate:** Darcy Sander

Cluster 10:

- Birch Hills Public School ***Bill Yeaman***
- John Diefenbaker Public School
- Kinistino Public School
- Winding River Colony School **Alternate:** Neru Franc

Recommendation:

That the Board confirm the School Community Clusters for 2024-2025.

12. ADJOURNMENT

Appendix C
FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

Board Member: Saskatchewan Rivers Public School Division No. 119
Subdivision No. 1

for the election held on the 13th day of November 2024

Names of Candidates	Number of Votes or Acclamation/Elected
Shannon Andrews	78
Bill Yeaman	403

Number of rejected ballots, except those on which no vote was made: 0

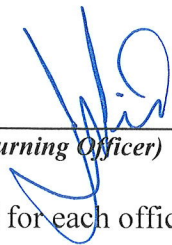
Number of ballots counted but objected to:..... 0

Spoiled: (e.g. Issued to a person who declined to vote) 0

Total number of voters who voted
as indicated on each Form Z (or Form AA for voting machines) 481

I declare that this is an accurate statement of the votes cast for the office of Board Member for the Saskatchewan Rivers Public School Division No. 119

Dated this 14th day of November, 2024.



(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

Appendix C
FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

Board Member: Saskatchewan Rivers Public School Division No. 119
Subdivision No. 2

for the election held on the 13th day of November, 2024

Names of Candidates	Number of Votes or Acclamation/Elected
Carlos Correa	109
Neru France	175

Number of rejected ballots, except those on which no vote was made: 1

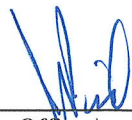
Number of ballots counted but objected to:..... 0

Spoiled: (e.g. Issued to a person who declined to vote) 5

Total number of voters who voted
as indicated on each Form Z (or Form AA for voting machines) 290

I declare that this is an accurate statement of the votes cast for the office of Board Member for the Saskatchewan Rivers Public School Division No. 119

Dated this 14th day of November, 2024.



(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

Appendix C
FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

Board Member: Saskatchewan Rivers Public School Division No. 119
Subdivision No. 3

for the election held on the 13th day of November, 2024

Names of Candidates	Number of Votes or Acclamation/Elected
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Jill Brown	434
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Jaimie Smith-Windsor	104
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Number of rejected ballots, except those on which no vote was made: _____


Number of ballots counted but objected to:..... _____

Spoiled: (e.g. Issued to a person who declined to vote) 1

Total number of voters who voted
as indicated on each Form Z (or Form AA for voting machines) 539

I declare that this is an accurate statement of the votes cast for the office of Board Member for
the Saskatchewan Rivers Public School Division No. 119
(specify) *(Municipality or School Division)*

Dated this 14th day of November, 2024.



(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

Appendix C
FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

Board Member: Saskatchewan Rivers Public School Division No. 119
Subdivision No. 4

for the election held on the 13th day of November, 2024

Names of Candidates **Number of Votes or Acclamation/Elected**

Cher Bloom

Acclaimed

Number of rejected ballots, except those on which no vote was made: _____


Number of ballots counted but objected to:..... _____

Spoiled: (e.g. Issued to a person who declined to vote) _____

Total number of voters who voted
as indicated on each Form Z (or Form AA for voting machines) _____

I declare that this is an accurate statement of the votes cast for the office of Board Member for the Saskatchewan Rivers Public School Division No. 119

Dated this 14th day of November 2024.



(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

Appendix C
FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

Board Member: Saskatchewan Rivers Public School Division No. 119
Subdivision No. 5

for the election held on the 13th day of November, 2024

Names of Candidates **Number of Votes or Acclamation/Elected**

Bill Gerow

Acclaimed

Number of rejected ballots, except those on which no vote was made: _____


Number of ballots counted but objected to:..... _____

Spoiled: (e.g. Issued to a person who declined to vote) _____

Total number of voters who voted
as indicated on each Form Z (or Form AA for voting machines) _____

I declare that this is an accurate statement of the votes cast for the office of Board Member for the Saskatchewan Rivers Public School Division No. 119

Dated this 14th day of November 2024.



(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

2024 Prince Albert Municipal/In-City School Boards Election

Declaration of Results

Board Trustee – In-City Subdivision: Saskatchewan Rivers Public School Division No. 119 of The City of Prince Albert for the election held on the 13th day of November, 2024.

Names of Candidates	Number of Votes
Arne Lindberg - ELECTED	2838
Darcy Sander - ELECTED	2473
Alan Nunn - ELECTED	2324
Barry Hollick - ELECTED	2049
Mira Lewis - ELECTED	1537
Shayne Morley	1500
Timothy Yeaman	1419
Daphne Masih	1310
Cherie Rustulka	1132
Kurtis Hamel	1042
Alex Crawley	1029
Michael Dormuth	788

Number of over voted ballots: N/A

Number of under voted ballots: N/A

Total number of electors who have voted: 8,262

I declare that this is an accurate statement of the votes cast for the office of Board Trustee – In-City Subdivision for the Saskatchewan Rivers Public School Division No. 119.

Dated at Prince Albert this 15th day of November, 2024.



Returning Officer

The Trustee Remuneration Guidelines are reviewed annually at each organizational meeting. These guidelines are also subject to complete review by a committee struck by the Board in the second year of a Board's mandate or at other times determined by the Board.

1. Monthly Remuneration

The remuneration that is received by trustees in each of the 12 months of the year is expected to compensate trustees for the work of the Board that they do as trustees. It is recognized that trustees are serving the community in an elected position and remuneration should not be perceived as payment for hours worked. Although trustees volunteer their time and expertise, they should not be required to suffer financial loss as a result of work they are elected to do. Remuneration is expected to pay costs for essential/required trustee duties such as those described below.

(Note that the list is not exhaustive, but is provided for context and reference)

- a. Regular and Special meetings and related work
- b. School Board committee meetings/work
- c. School Community Council meetings and events
- d. School events (ex. graduations, awards ceremonies, Track & Field days, etc.)
- e. Linkage meetings/work (ex. Meetings with SRSC, PAATA, MLAs, City, RMs, etc.)
- f. Events hosted by external agencies (ex. Chamber of Commerce, PAATA, etc.)
- g. Division special events (ex. School Division Art Show, grand openings, school tours, etc.)

If trustees are required by the Board to travel outside City of Prince Albert in order to fulfill their duties then necessary travel, accommodation and meal costs will be reimbursed at the rates established by the Board.

Annual base rate is 20% of Class VI maximum of Teachers Provincial Salary Grid, which renders an annual base rate of \$20,409.60. Board Chair rate is an additional \$5,000.00 per year and Vice-Chair is an additional \$2,500.00 per year. Salary rates change are effective on any new Provincial Teacher's Agreement.

Annual and monthly remuneration rates are as follows:

- Trustee \$20,409.60 (Monthly amount = \$1,700.80)
- Vice-Chair \$22,909.60 (Monthly amount = \$1,909.13)
- Chair \$25,409.60 (Monthly amount = \$2,117.47)

2. Indemnities – Board-Approved Activities

Each trustee: \$75.00 per hour to a maximum of \$300.00 per day. Indemnities are intended as compensation for attendance at events/meetings such as Canadian School Boards Association, Saskatchewan School Boards Association (SSBA), SSBA Public Section and professional development in or out of the division (such as Rural Congress, Office of the Treaty Commission, Enterprise Risk Management, Board/Director Evaluation, Board Seminars, full Board meetings with School Community Councils and Saskatchewan Rivers Students for Change).

In addition to the above, and to compensate for time required for travel, trustees traveling on Board business outside of the school division, but within the province, are entitled to claim \$.20/kilometre traveled. Trustees traveling on Board business outside of the province are entitled to the equivalent of two days' indemnity (i.e., \$600.00).

3. Deductions

An individual trustee can miss a maximum of three Board meetings in a 12-month period (such period commencing immediately following each year's Organizational Meeting) without experiencing a reduction in remuneration. A trustee who misses more than three Board meetings in a 12-month period will experience a deduction of \$300.00 for each meeting missed beginning with the fourth meeting, unless the Board has passed a resolution supporting such absence with no deduction.

4. Travel Cost Allowances

Trustees are encouraged to car pool and minimize travel costs in other appropriate ways in order to reduce costs and maximize value for the travel budget allocation.

- a. Board Chair travel annual allowance: \$2,100.00 (Monthly amount = \$175.00)
- b. Trustee travel annual allowance: \$1,200.00 (Monthly amount = \$100.00)
- c. Mileage rate (established at the Organizational Meeting each year or as required)
 - *Rate set at the Organizational meeting* \$0.50 per kilometre (effective September 1, 2022)
- d. Accommodation: as per receipts
- e. Gratuity in lieu of hotel \$75.00 per night
- f. Meals IN Province OUT of Province
 - Breakfast \$10.00 \$15.00
 - Lunch \$15.00 \$22.50
 - Supper \$25.00 \$37.50
- g. Parking as per receipts
- h. Other expenses as per receipts

5. Professional Development (PD) and Convention Allowances

Professional development and convention allowances are intended to cover costs of attendance at conventions, conferences, and other Board-approved professional development activities. An allocation is pooled into one fund for all trustees. Trustees are expected to inform the Board, or Board Chair, prior to registering for any PD events and to report to the Board a summary of the learning from those PD events at a subsequent meeting of the Board.

Administration will inform the Board if the collective fund is in jeopardy of exceeding the budgeted allocation.

6. Adjudication

The Board Chair and/or Vice-Chair and/or Director of Education will assist in resolving situations in which the above guidelines do not provide specific enough direction.