

## **SUBSTITUTE BUS DRIVERS**

**CURRENT LOCATIONS:** Various - Urban and Rural  
*(with the understanding that you are employed by the Saskatchewan Rivers Public School Division)*

**POSTING DATE:** July 29, 2024

**CLOSING DATE:** Applications will be accepted on an on-going basis

**HOURS OF WORK:** Varied hours and frequency (on an “as needed” basis)

- Paid training
  - Hiring bonus for new bus driver - \$1,000
  - Hiring bonus for new bus driver with S endorsement - \$1,500
- \*Some conditions apply*

**SALARY:** City Substitute Bus Drivers  
\$95.09 per day,  
plus the applicable Driver Allowances.

Rural Substitute Bus Drivers  
\$84.38 per day, plus kilometer rate,  
plus the applicable Driver Allowances  
and where required, the designated  
rural driver supplement.

### **REQUIREMENTS FOR THE POSITION:**

- Typically, the required knowledge, skills and abilities are obtained through successful completion of Saskatchewan Rivers Driver’s Training Course.
- Must possess and maintain a valid “Class 1 – 5” Saskatchewan driver’s license with a School Bus Endorsement.
- Must possess and maintain a clean driver’s abstract.
- Must have at least 5 consecutive years of unrestricted driving experience.
- Knowledge of and ability to operate within Board policies and procedures.
- Knowledge of and ability to operate within The School Bus Operating Regulations, 1987 and The Highway Traffic Act.
- Demonstrated knowledge and skill in the use of standard techniques required for securing passengers in wheelchairs on the bus.
- Ability to read and write to maintain daily records.
- Ability to establish and maintain effective working relationships with all staff, students and the public demonstrating tact and diplomacy.
- Ability to conduct oneself in a manner appropriate to an educational institution that provides services to children including demonstrating strict attention to confidentiality of school operations and student information.
- It is a condition of employment that all candidates provide a criminal record check and a vulnerable sector check.
- Ability to fulfill any and all other duties as outlined in the job description.

### **QUALIFIED CANDIDATES MAY APPLY IN CONFIDENCE TO:**

Human Resources  
Saskatchewan Rivers Public School Division  
545 – 11<sup>th</sup> Street East, Prince Albert, SK S6V 1B1 Fax: 306-763-4460  
hr@srsd119.ca

Please follow the application procedure as outlined on our website at [https://www.srsd119.ca/?page\\_id=4999](https://www.srsd119.ca/?page_id=4999)

This position may be suitable for individuals seeking casual employment, re-entering the work force, or interested in earning extra income. For additional information, please contact Ryan Bruce, Transportation Supervisor, at 306-763-2323.

*Only shortlisted applicants will be contacted.*

*Saskatchewan Rivers Public School Division is an equal opportunity employer. We are committed to creating an inclusive workplace and having a workforce representative of the diverse communities we serve. We welcome diversity and encourage applications from all qualified individuals.*